Grants 101: Intro to External Funding
OFFICE OF THE VICE PROVOST FOR RESEARCH
PROPOSAL DEVELOPMENT SERVICES
IU Bloomington

pdshelp@iu.edu
Syllabus

1. Proposal process
2. Funding
3. Budgets
4. Proposal components
5. Resources & support
SECTION 1

Proposal process
Proposal preparation

1. Identify a funding opportunity.
2. Notify IU’s Office of Research Administration.
3. Develop budget & budget justification.
4. ORA reviews and approves. Proposal is routed through Kuali Coeus (KC) for additional internal approvals.
5. Develop, finalize narrative and other pieces of proposal. ORA reviews and approves.
6. Completed and approved proposal package is submitted by ORA to the agency.
Proposal preparation
SECTION 2

Funding
AGENCIES / SPONSORS

- mission & priority areas for funding
- previous awards
- guidelines
- reviewers
- give money to IU/your unit/you
- research
- time limits
- deliverables, reporting, dissemination, broader impact
He and his husband just adopted one-year-old twins.

She will be reading 22 proposals just like yours. On a long-haul fight. In the middle seat.

Yes, she’s in the social sciences. But her work is nothing like your work.

They don’t read anything on computers. They print everything out. In grayscale.
approachable program officers
Find upcoming workshops and register online
https://events.iu.edu/ovprevents/

Funding search workshop topics
• Demonstrations of **Pivot** search functionality and profiles
• Specific guidance for setting up a successful search query
• Tour of the **Foundation Directory Online**
SECTION 3

Budgets
Budget truisms

Ask for the amount you need to do the work that you are proposing to do. Not more, not less.

- Necessary
- Allowable
- Allocable
- Reasonable
Budget categories

PERSONNEL (KEY/SENIOR and OTHER):
- Salaries (time on the project)
- Benefits

EQUIPMENT (over $5,000)

TRAVEL

OTHER DIRECT COSTS:
- Participant stipends
- Consultants
- Evaluators
- Computers (equipment under $5k)
- If Graduate Assistant, fee remission
- Open access publication
- Subawards (other institutions)
Budget categories

A.K.A.
- Federally negotiated indirect rate
- Facilities and Administration (F&A)
- Overhead
- IDC

The costs associated with IU-Bloomington providing a R1 research environment.
Proposal budget

- Develop a sample budget.
- Opens in new window:
  - Sample budget in Excel (with auto-populated fields)
SECTION 4

Proposal components
Typical components

- PROJECT DESCRIPTION (NARRATIVE)
- REFERENCES CITED
- ABSTRACT/SUMMARY
- RISK MITIGATION PLANS (human subjects, etc.
- DATA MANAGEMENT PLAN
- DISSEMINATION PLAN (broader impacts/outreach)
Typical components

- LETTERS OF SUPPORT
- BIOGRAPHICAL SKETCHES
- FACILITIES & RESOURCES/ENVIRONMENT
- CURRENT & PENDING SUPPORT
YOUR PROPOSAL

A jargon-free, reviewer-centric, agency-specific, cohesive, and institutionally approved story of your proposed project
A guide to doing research at IU

The business of doing research at IU involves multiple steps, policies, guidelines, and offices. You don’t have to do this all on your own. We have staff and training to help you with every step of the process.

| Step 1: Develop your idea               |
| Step 2: Complete compliance prerequisites and training |
| Step 3: Subscribe to research newsletters and announcements |
| Step 4: Review important research policies |
| Step 5: Find funding and collaborators |
| Step 6: Prepare your proposal           |
| Step 7: Route and submit your proposal  |
| Step 8: Submit your study to the Institutional Review Board* |
| Step 9: Conduct and manage your research |
| Final step: Share your results          |
Research

How your university supports your work

Indiana University provides a wide range of internal funding opportunities, from seed money for new ideas to faculty mentoring programs to broad-based support for established research projects. Funding programs may also support your expenses such as travel, release time for research, bridge funding during gaps, or faculty-produced exhibitions, performances, and publications.

While several opportunities for internal funding are available university-wide, others are specific to the IU Bloomington or IUPUI campuses. Please review all eligibility requirements to make sure you can be funded based on your campus location and your individual position.

The IU research offices follow procedures similar to those of Federal agencies to maintain the transparency of the review process for internal funding opportunities, as well as the anonymity of individual reviewers. Internal funding applications are submitted through the InfoReady portal.

View the complete list on this page or use the two filters – by Campus and/or Category.

Funding Opportunities
- External Funding Opportunities
- Internal Funding Opportunities
- Limited Submissions
- Subscribe to Funding Updates
- Proposal Development & Preparation
- Proposal Routing & Submission

Internal Funding Opportunities

research.iu.edu

Internal funding
Please take away...

1. Help is available.
2. Start early.
3. Program officers.
4. Write for the reviewer.
5. Resubmit.
Questions