

BUDGET FORM—SENIOR SCHOLARS

When preparing a budget for your stay, please use the following guidelines:

1. Airfare: the cost of a round-trip economy fare reservation

2. Lodging: \$149 per night maximum

Reservations for hotel lodging will generally be made at the Indiana Memorial Union Biddle Hotel, Grant Street Inn, or Hyatt Place Bloomington depending on availability. Lodging costs range from \$128 to \$149 per night, except for event weekends (e.g., football game).

3. Per Diem: \$69

First and last day of travel is calculated at 75% of the daily per diem allowance

4. Transportation: \$122 round-trip maximum

Transportation to/from airport: a round-trip limousine reservation is \$122. For either a taxi or Uber, we can reimburse up to \$72.00 one-way. Reimbursable transportation costs may also include:

- Airport parking
- Driving to Bloomington:
 - \$.545 per mile for the first 500 miles
 - \$.2725 per mile for 501–3000 miles
 - mileage reimbursement is capped at 3000 miles
- Rental car:
 - car rental at the airport for transportation to/from Bloomington
 - car rental to drive from home location to Bloomington

5. Approximate Budget

Airfare	
Lodging	
Per diem	
Transportation	
Airport parking	
Other	
Total Funding Request	

Check box if you will accept a reduction in the funding amount requested

6. If you have full or partial funding for your visit, please enter:

Amount

Source of funding

When funding will be available

Amount needed in addition to this funding